

eMPF Login Setting



**Mobile App
User Guide**

Preface

This user guide provides step-by-step instructions on how a scheme member can manage his/her **eMPF** login settings on the **eMPF Mobile App**. All screenshots are for illustration purposes only. The actual design of the app interface may be different.

For any enquiries regarding the **eMPF Platform**, please contact us through the following channels:

eMPF Customer Service Hotline	183 2622
Email	enquiry@support.empf.org.hk
eMPF Service Centre	Hong Kong Island Unit 601B, 6/F, Dah Sing Financial Centre, No. 248 Queen's Road East, Wanchai, Hong Kong
	Kowloon Suites 1205-6, 12/F, Chinachem Golden Plaza, No. 77 Mody Road, Tsim Sha Tsui East, Kowloon
	New Territories Suite 1802A, 18/F, Tower 2, Nina Tower, No. 8 Yeung Uk Road, Tsuen Wan, New Territories
	Opening Hours Monday to Friday : 9:00 a.m. to 6:00 p.m. Saturday : 9:00 a.m. to 1:00 p.m. Closed on Sunday and Public Holiday

Version: 1.00

Date : 12 Jun, 2024

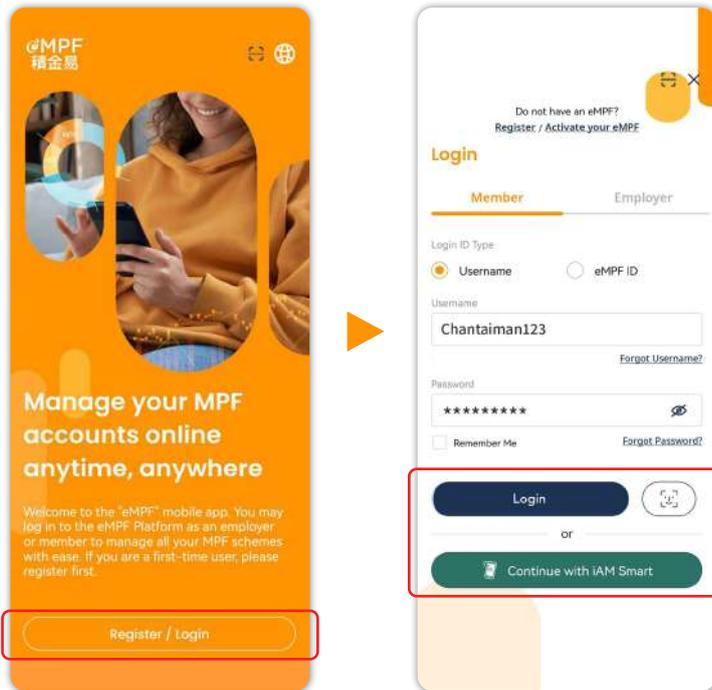
Contents

A. Log in to eMPF Mobile App	P.3
B. Forgot Username or eMPF ID	P.6
C. Forgot Password	P.9
D. Unlock eMPF	P.11
E. Manage Trusted Devices	P.13

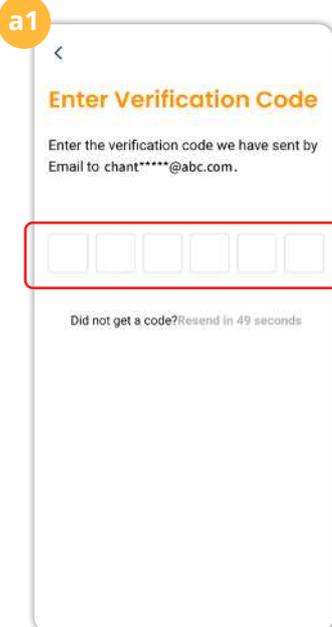
A. Log in to eMPF Mobile App

A1 Open the **eMPF** Mobile App and tap **Register / Login** . Select the **Member tab**, then log in with one of the following methods:

- (a) Log in with **username** and **password**;
- (b) Log in with **eMPF ID** and **password**;
- (c) Log in with **“Biometric Authentication”**; or
- (d) Log in with **“iAM Smart”**.

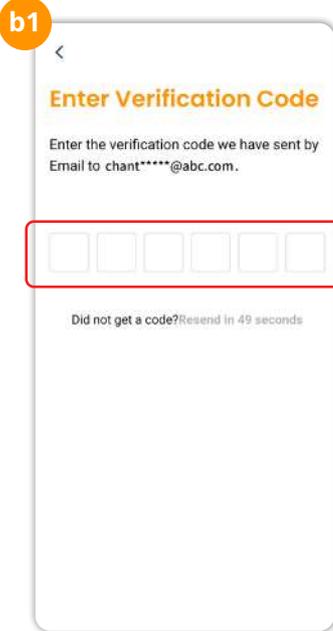


a) Log in with username and password



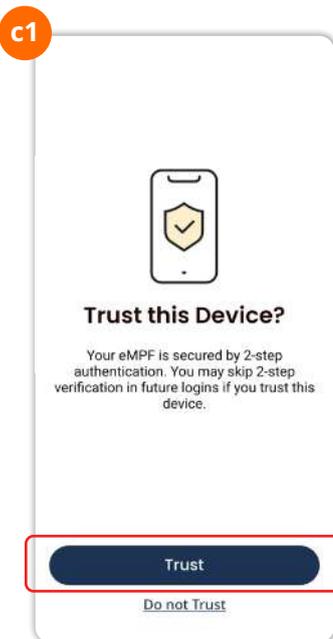
a1 Enter the verification code sent to your registered **mobile phone number** or **email address**. If you do not get a code, you may choose to resend by SMS or email.

b) Log in with eMPF ID and password



b1 Enter the verification code sent to your registered **mobile phone number** or **email address**. If you do not get a code, you may choose to resend by SMS or email.

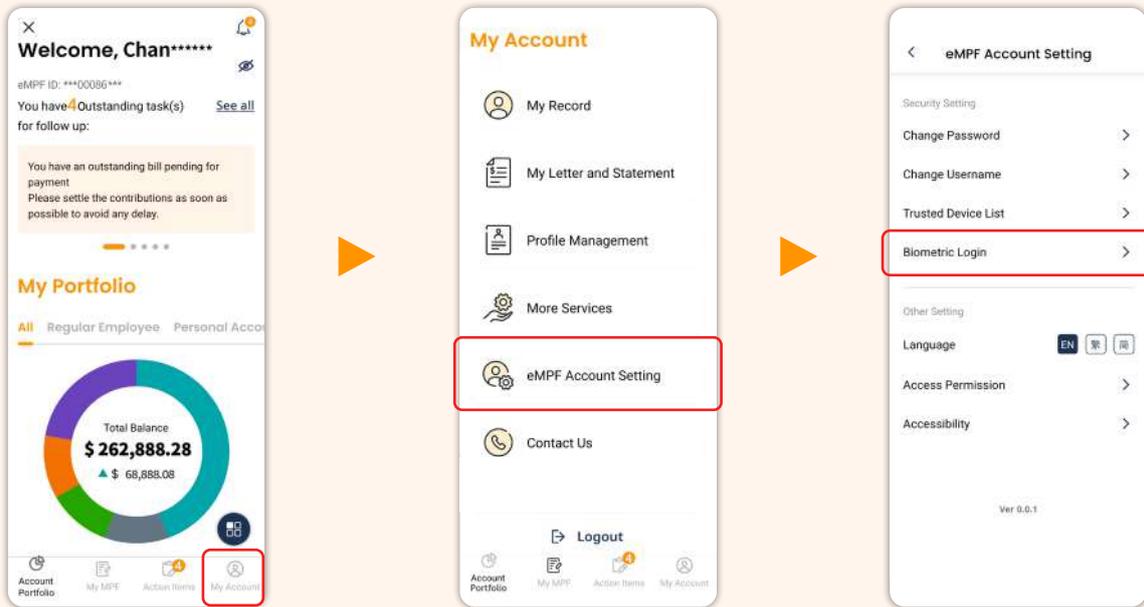
c) Log in with “Biometric Authentication”



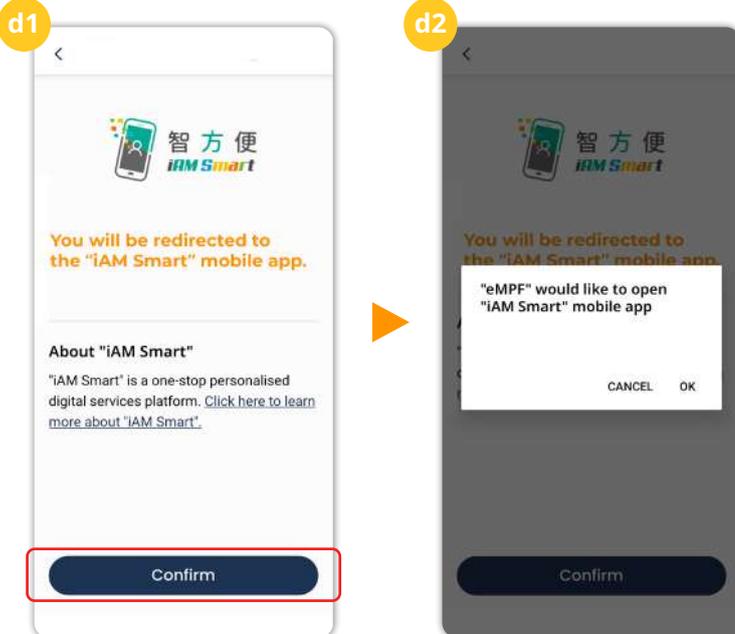
c1 After logged in with **username** or **eMPF ID** and **password**, follow the instructions on the screens to add as trusted device and set up **Biometric Login** accordingly.



Tips: If you skip to set up the Biometric Authentication, you can tap **“My Account”** on the menu bar after logged in, select **“eMPF Account Setting”** and tap **“Biometric Login”**. Follow the instructions to perform the subsequent steps as indicated on the screen.

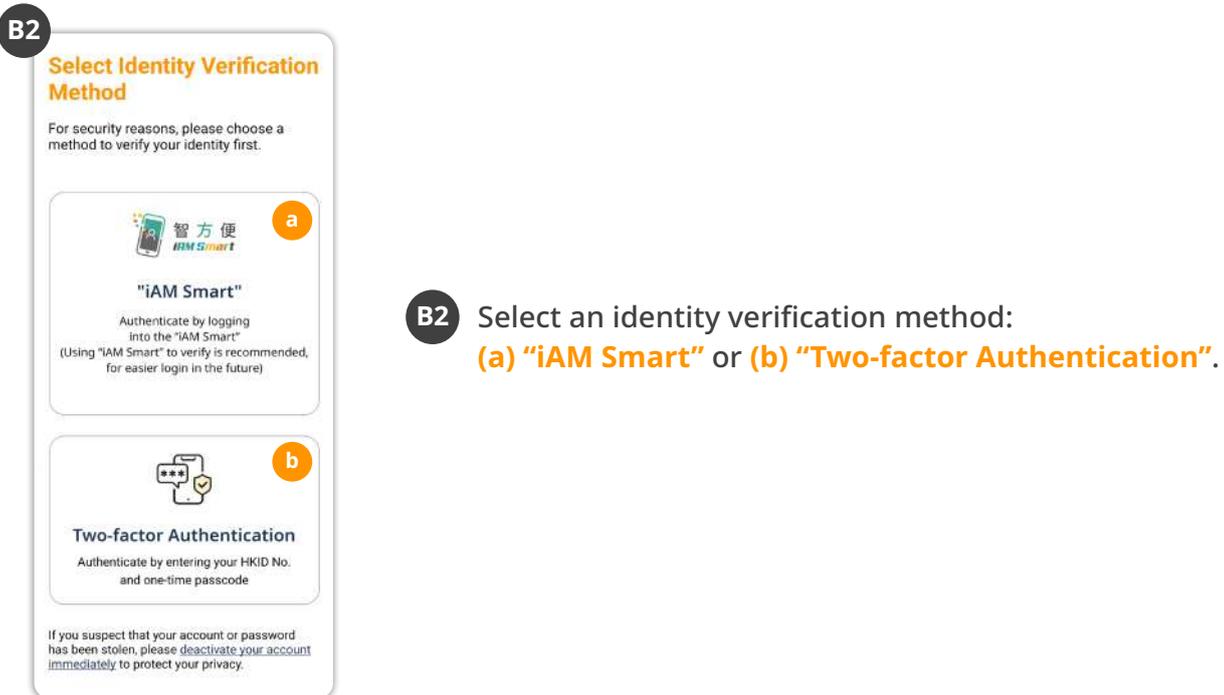
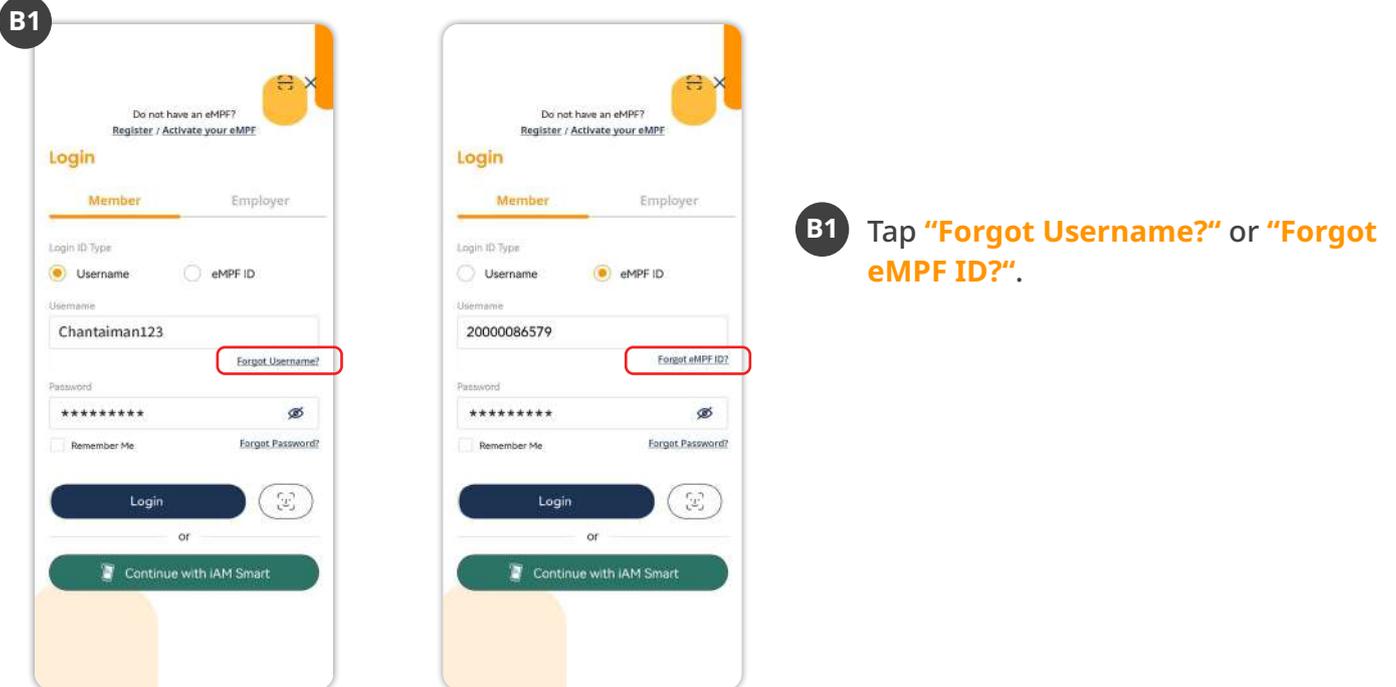


d) Log in with “iAM Smart”

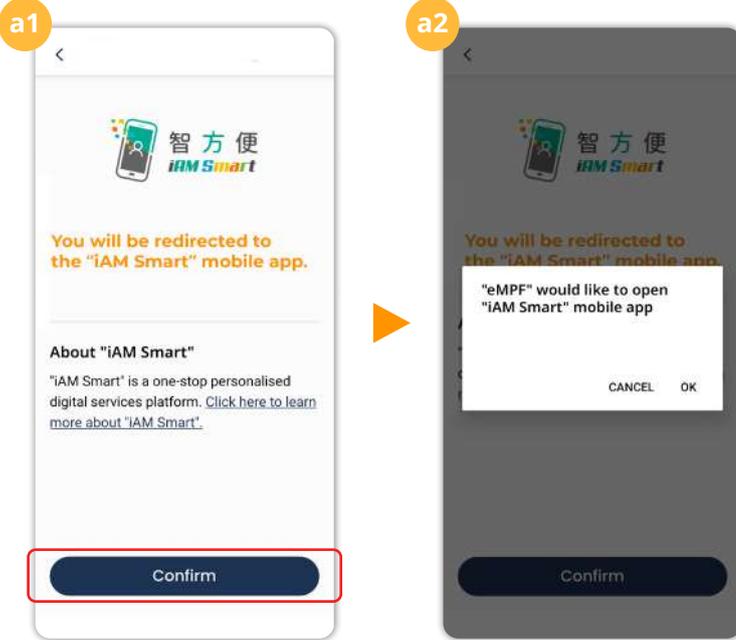


- d1** Download the **“iAM Smart”** mobile app to your smartphone and register as an **“iAM Smart”** user.
- d2** Follow the instructions and perform the subsequent steps as indicated on your **“iAM Smart”** mobile app.

B. Forgot Username or eMPF ID

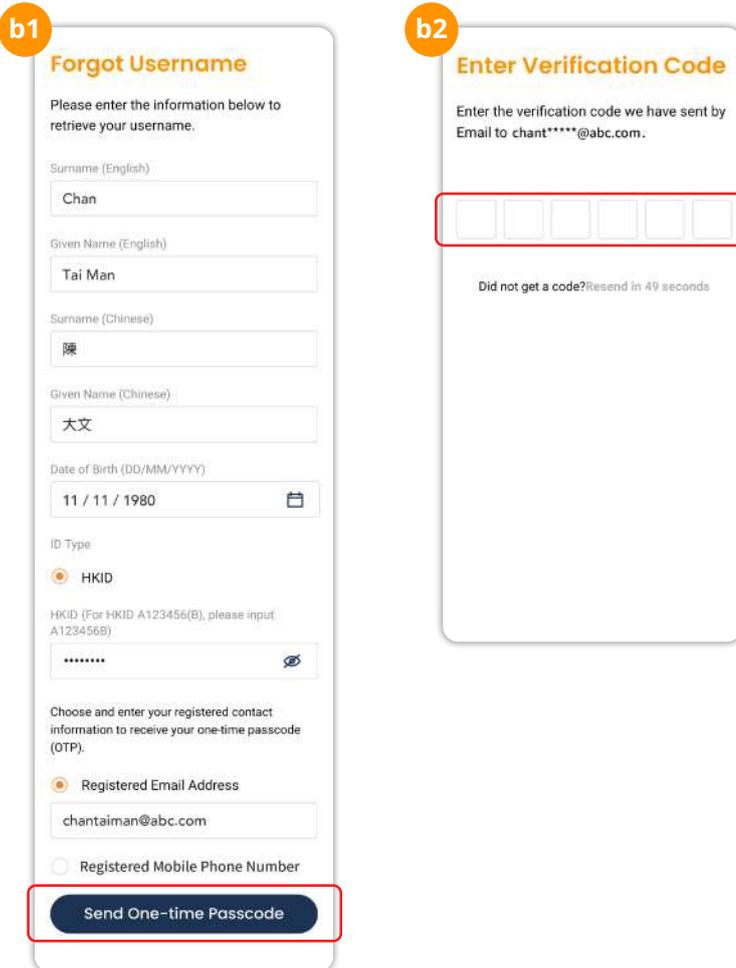


a) Verify with "iAM Smart"



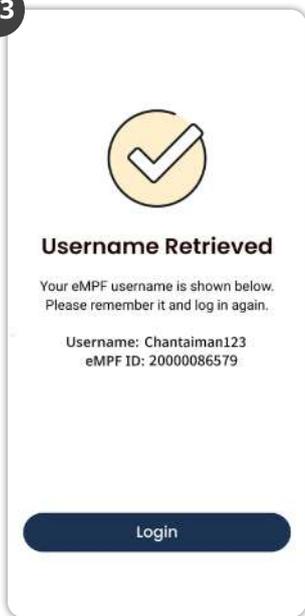
- a1 Download the "iAM Smart" mobile app to your smartphone and register as an "iAM Smart" user.
- a2 Follow the instructions and perform the subsequent steps as indicated on your "iAM Smart" mobile app.

b) Verify with "Two-factor Authentication"



- b1 Fill in your English Name, Chinese Name, Date of Birth, HKID number and your registered email address or mobile phone number, then tap **Send One-time Passcode**.
- b2 Enter the verification code sent to your selected contact method.

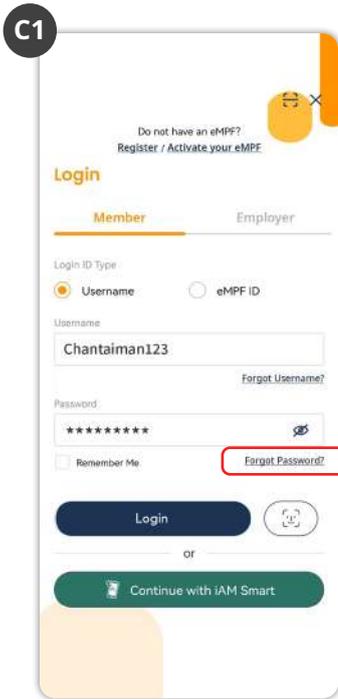
B3



B3

Your **username** and **eMPF ID** has been successfully retrieved. Please use this **username** or **eMPF ID** to log in.

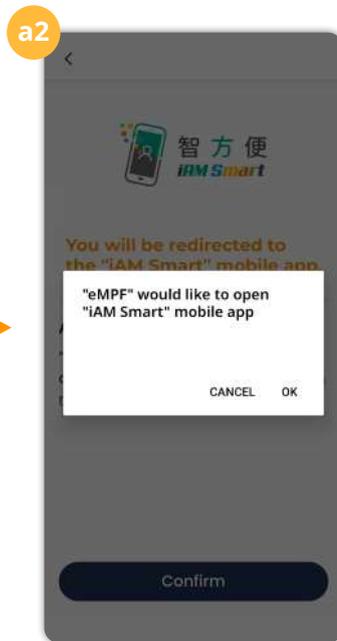
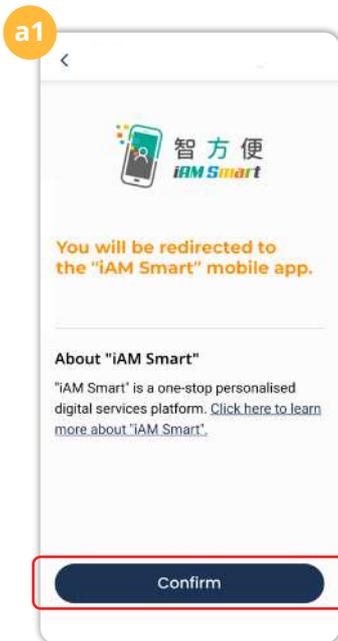
C. Forgot Password



C1 Tap **"Forgot Password?"**.

C2 Select an identity verification method: **(a) "iAM Smart"** or **(b) "Two-factor Authentication"**.

a) Verify with "iAM Smart"



a1 Download the **"iAM Smart"** mobile app to your smartphone and register as an **"iAM Smart"** user. 

a2 Follow the instructions and perform the subsequent steps as indicated on your **"iAM Smart"** mobile app.

b) Verify with "Two-factor Authentication"

b1

Forgot Password

Please enter the information below to reset your password.

Surname (English)
Chan

Given Name (English)
Tai Man

Surname (Chinese)
陳

Given Name (Chinese)
大文

Date of Birth (DD/MM/YYYY)
11 / 11 / 1980

ID Type
 HKID
HKID (For HKID A123456(B), please input A123456B)

Choose and enter your registered contact information to receive your one-time passcode (OTP).

Registered Email Address
 chantaiman@abc.com
 Registered Mobile Phone Number

Send One-time Passcode

b2

Enter Verification Code

Enter the verification code we have sent by Email to chant*****@abc.com.

Did not get a code? Resend in 49 seconds

b1 Fill in your **English Name, Chinese Name, Date of Birth, HKID number** and your registered **email address** or **mobile phone number**, then tap **Send One-time Passcode**.

b2 Enter the verification code sent to your selected contact method.

C3

Reset Password

Please enter your new password.

New Password

- At least 10 characters
- At least 1 upper case alphabet
- At least 1 lower case alphabet
- At least 1 number
- At least 1 of the following special characters !@#%&*(){}[]

Confirm New Password

Confirm

C4



Password Updated

Your password has been updated successfully. Please use your new password to log in.

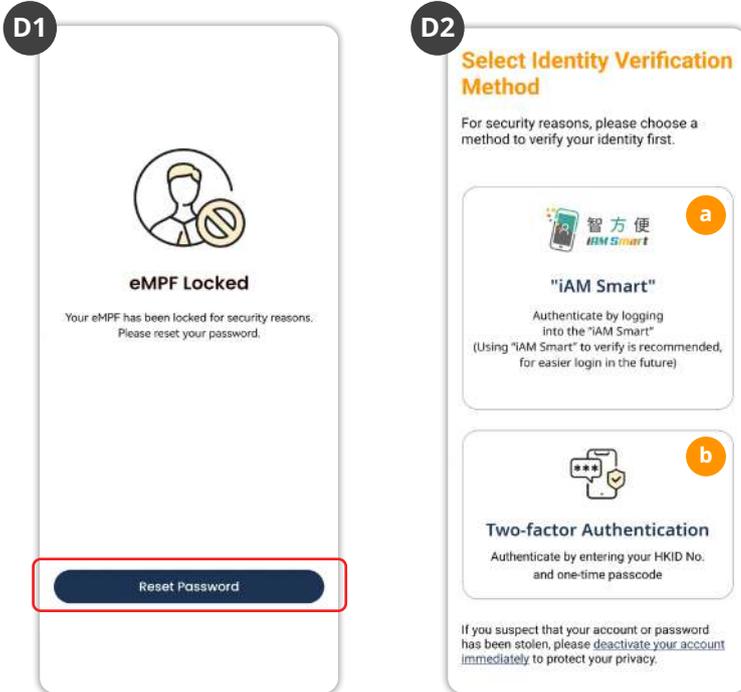
Login

C3 Enter a new password and tap **Confirm**.

C4 Your **password** has been successfully updated. Please use the **new password** to log in.

D. Unlock eMPF

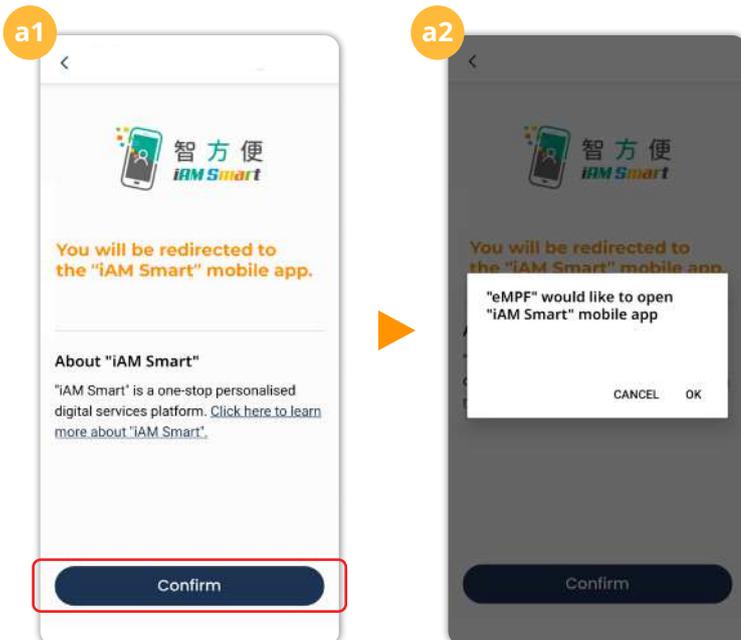
Your **eMPF** will be locked after too many failed login attempts. To unlock the **eMPF**, please follow the steps below.



D1 Tap **Reset Password** on the **eMPF Locked** page.

D2 Select an identity verification method: **(a) "iAM Smart"** or **(b) "Two-factor Authentication"**.

a) Verify with "iAM Smart"



a1 Download the **"iAM Smart"** mobile app to your smartphone and register as an **"iAM Smart"** user.

a2 Follow the instructions and perform the subsequent steps as indicated on your **"iAM Smart"** mobile app.

b) Verify with "Two-factor Authentication"

b1

Forgot Password

Please enter the information below to reset your password.

Surname (English)
Chan

Given Name (English)
Tai Man

Surname (Chinese)
陳

Given Name (Chinese)
大文

Date of Birth (DD/MM/YYYY)
11 / 11 / 1980

ID Type
 HKID
 HKID (For HKID A123456(B), please input A123456B)

Choose and enter your registered contact information to receive your one-time passcode (OTP).
 Registered Email Address
 chantaiman@abc.com
 Registered Mobile Phone Number

Send One-time Passcode

b2

Enter Verification Code

Enter the verification code we have sent by Email to chant****@abc.com.

.....

Did not get a code? Resend in 49 seconds

b1 Fill in your **English Name, Chinese Name, Date of Birth, HKID number** and your registered **email address** or **mobile phone number**, then tap **Send One-time Passcode**.

b2 Enter the verification code sent to your selected contact method.

D3

Reset Password

Please enter your new password.

New Password

- At least 10 characters
- At least 1 upper case alphabet
- At least 1 lower case alphabet
- At least 1 number
- At least 1 of the following special characters !@#\$%&*(){}[]

Confirm New Password

Confirm

D4



Password Updated

Your password has been updated successfully. Please use your new password to log in.

Login

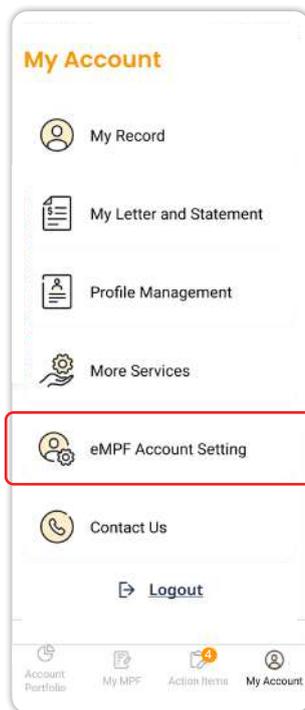
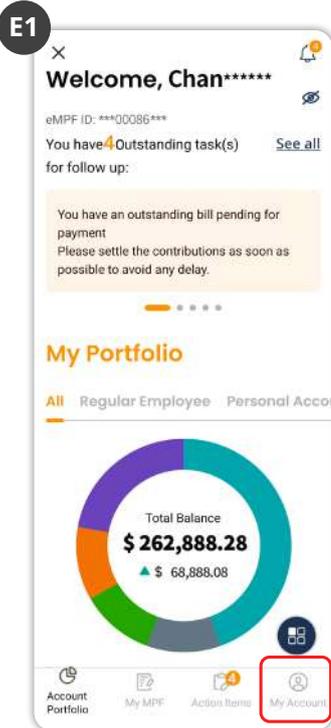
D3 Enter a new password and tap **Confirm**.

D4 Your **eMPF** has been successfully unlocked. Please use the **new password** to log in.

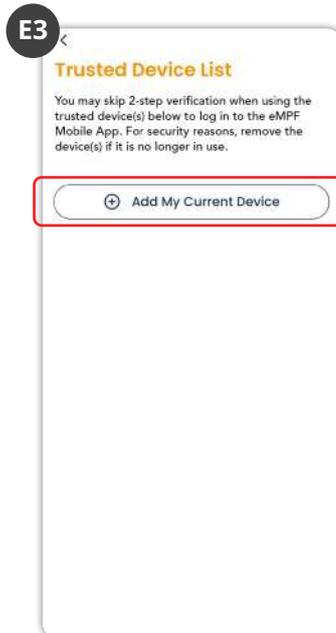
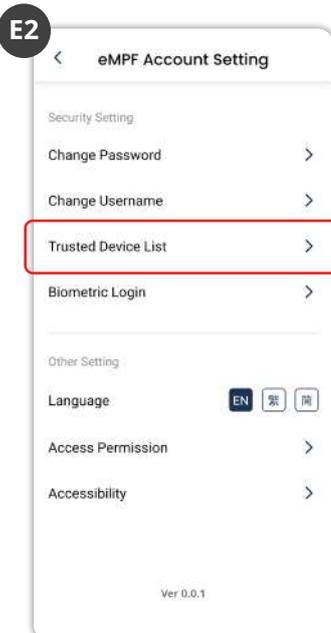
E. Manage Trusted Devices

If you have added your device as a trusted device, you can skip the Two-factor Authentication for future logins. If you would like to add a trusted device, please refer to steps E1 to E3 below.

If the trusted device is no longer in use, please refer to steps E1, E2, E4 and E5.



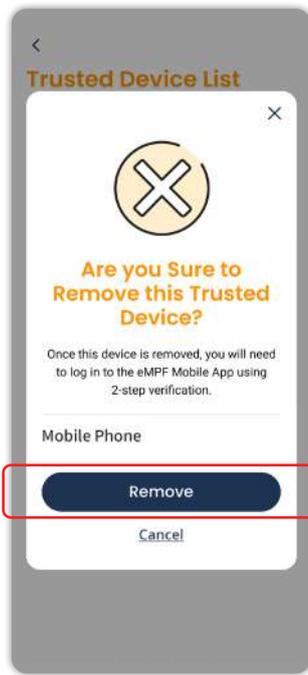
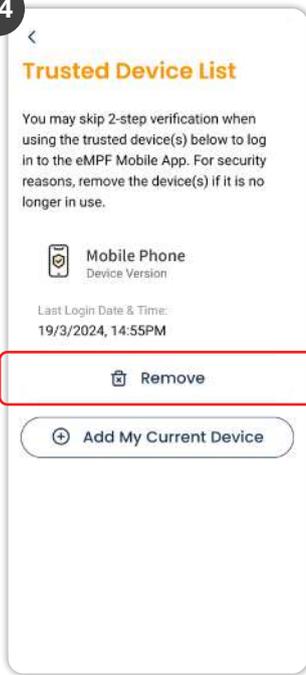
E1 Log in to the **eMPF** Mobile App, tap **"My Account"** on the menu bar, then tap **"eMPF Account Setting"**.



E2 Select **"Trusted Device List"**.

E3 Tap **"Add My Current Device"**.

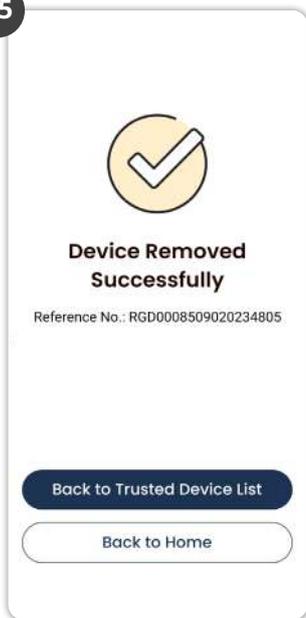
E4



E4

For security concern, you can tap **Remove** to remove any unnecessary trusted device from the list.

E5



E5

The selected trusted device has been successfully removed.



Tips: If the device is removed from the Trusted Device List, Two-factor Authentication is required for future eMPF Mobile App login.

- End -